

Advanced Medical Science Funding Arrangements



THE UNIVERSITY OF
MELBOURNE

Please complete the relevant section of this form and mail or fax to:

AMS Administrator, Medical Education Unit
Room N715, level 7, north wing, Medical building
Faculty of Medicine, Dentistry & Health Sciences
The University of Melbourne VIC 3010 AUSTRALIA
FAX: +61 03 8344 0188

All Units Please Provide:

AMS UNIT CODE:

Date: __ / __ / __

University of Melbourne Departments

Please nominate a University of Melbourne Themis account code for the electronic transfer of funds. For University of Melbourne departments, half of the full entitlement will be paid into the nominated account in semester 6, with the remainder transferred in semester 7. Account codes should be authorised by the Head of Department and the Finance Officer.

Themis Account CODE: __ - __ - __ - __ - __ - __ - __ - __ - __ - __

Head of Department NAME: _____

Head of Department SIGNATURE: _____

Finance Officer NAME: _____

Finance Officer SIGNATURE: _____

Non-University of Melbourne Institutions

Please forward your invoice (including GST) to the AMS Administrator, together with this form. Payment will then be made according to the payee details provided on the invoice.

Recipient of payment: _____

Payment Authorised by: _____

NAME: _____

SIGNATURE: _____

ROLE/TITLE: _____

GENERAL CONDITIONS (as agreed to on the Confirmation of Acceptance form):

1. We will pay you AUD\$5000 for a 38-week placement for each of the students (the fee). During the placement, students will undertake research and coursework as outlined in the unit description for the above named unit.
2. Once we have received your signed confirmation of acceptance, funding forms and invoice (if applicable), payment of the fee will be made within 30 days of the commencement of the AMS program. University of Melbourne Departments will receive two instalments, paid by semester.
3. Up to AUD\$500 may be deducted from the fee for each of the students who undertake one of the available research methods subjects run by the University of Melbourne.
4. If any of the students discontinue or withdraw from the course or have their enrolment terminated for whatever reason, you agree to refund us within 28 days as follows:
 - (a) If the discontinuance occurs within 2 weeks of the commencement of the course, the sum of AUD\$4500.
 - (b) if the discontinuance occurs after 2 weeks but within 7 weeks of the commencement of the course, the sum of AUD\$3500; or
 - (c) If the discontinuance occurs after 7 weeks but within 14 weeks of the commencement of the course, the sum of AUD\$2500.

Office Use Only:

Please pay semester 6 AUD \$: _____

Please pay semester 7 AUD \$: _____